

**MINUTES**  
**WEST HARTFORD BICYCLE ADVISORY COMMITTEE MEETING**  
**TUESDAY, OCTOBER 14, 2014 at 7:00 p.m.**  
**WEST HARTFORD TOWN HALL, Room 217**

The meeting began promptly at 7:00 p.m. on Tuesday, October 14, 2014 in Room 217 of the West Hartford Town Hall.

There were approximately 25 people in attendance.

At the meeting, the following matters were discussed:

1. The meeting began with a report from Emily Hultquist and Jennifer Carrier from CRCOG (Capital Region County of Governments) with regard to the feasibility study for the North Main Street Road Diet. Emily and Jennifer reported that the project will take approximately 12 to 18 months. There will be an Advisory Committee made up of the important stakeholders. The West Hartford Bicycle Advisory Committee needs to appoint one of its members to serve on the Steering Committee. Emily and Jennifer asked many questions regarding the concerns of the Committee.
2. Mark McGovern, the head of the Department of Community Services for the Town of West Hartford, reported on bike racks in West Hartford Center and Blue Back Square. Mark presented a map which was reviewed by the members of the Committee and feedback was given. Mark also told the group that the Town has set aside a half parking space near the corner of Arapahoe Road and LaSalle Road for a bike corral. Initially, the bike corral will be in place during the non-winter months.
3. Scott reported that 3 Trinity College students have agreed, as part of their sustainability class, to design and implement a free bike share program in West Hartford. The 3 Trinity College students will be reporting to the entire West Hartford Bicycle Advisory Committee at the November, 2014 meeting.
4. Scott gave an update on the road signs. Two types of road signs are being installed on Boulevard, Quaker Lane and Still Road. Duane Martin reported that there will also be additional signs on Mountain Road.
5. A discussion was held about the Complete Streets Resolution. On Tuesday, September 23, the Town Council unanimously passed a resolution to require the Town Manager to design a Complete Street Policy for the Town of West Hartford within 180 days. Members of the West Hartford Bicycle Advisory Committee will be meeting with Mark McGovern to assist in the drafting of this policy.
6. Scott reported that the Vulnerable User's Law in the State of Connecticut was effective as of October 1, 2014.
7. Scott discussed that the Town Engineering Department would like the West Hartford Bicycle Advisory Committee to survey the various town walkways and paved connectors. Kevin Viche and Sandy Fry agreed to undertake this project. Ed Pawlak also agreed to help.

8. Scott mentioned that he met with Geoff Sager, the developer of the apartments on Steele Road, regarding traffic calming measures. Scott will continue to work with Geoff to oversee the traffic calming measures which are undertaken.

9. Scott reported on the Wolcott Elementary School Bike to School Day which took place on October 8, 2014. A few of the members of the West Hartford Bicycle Advisory Committee were in attendance to assist with this event. It was an extremely successful event.

10. Scott reported that the Park Road Parade will be held on October 18, 2014 at 10:30 a.m. The West Hartford Bicycle Advisory Committee will be participating in the parade.

11. Scott reported that Ed Pawlak is continuing the vehicle parking count data on Park Road, Boulevard and Farmington Avenue, west of the Center. Ed expects to have his counts completed for the November, 2014 meeting.

12. Scott reported that the Bike Walk Connecticut Annual Meeting is scheduled for Monday, November 24, 2014 at Central Connecticut State University. This event will be honoring Senator Beth Bye. Scott expressed his hope that many of the West Hartford Bicycle Advisory Committee members will attend this great event and support all that Beth Bye has done for our organization.

13. Lance reported that he working on the I-84 Bicycle Pedestrian and Transit Working Group. He will continue to keep us updated.

14. Scott stated that he will be meeting with Ed Pawlak and Duane Martin to discuss the 2015-2016 transportation budget with the goal of incorporating a line item for bicycle amenities in town.

15. The Committee spent the rest of the meeting discussing the 2014-2015 goal assignments. Scott will be sending out an email within the next several days listing the various committees and the committee members.

16. Jeff Ferraro reported that there will be Cranksgiving event on Saturday, November 22 at 10:00 a.m. It will start and end at Trinity College. For more information, please email Jeff Ferraro at [jtferraro@comcast.net](mailto:jtferraro@comcast.net).

The next meeting will be on Monday, November 10, 2014 at 7:00 p.m., Room 400 of the West Hartford Town Hall.

The meeting was adjourned promptly at 8:30 p.m.

Respectfully submitted,

Scott B. Franklin, Chair  
West Hartford Bicycle Advisory Committee